

SAMPLE PARTY WORK SCHEDULE

TIME	MY DUTIES	MY HELPER'S DUTIES
<u>Day Before:</u>	Make crescent roll dough	
<u>Day of: PM</u>		
2:00	Take 1/4 crescent dough out to rise.	
2:10	Set table appointments and form centerpieces.	
2:20		
2:30		
2:40		
2:50		
3:00	Form crescent rolls and let rise.	
3:10		
3:20	Mix Jello salad and refrigerate.	
3:30	Put rolls in oven.	
3:40	Make punch. Take rolls out and let cool.	
3:50	Make scalloped potatoes	
4:00		Help arrives, explain process.
4:10		Make Danish dessert and refrigerate.
4:20	Put potatoes in oven.	
4:30	Make roll-ups.	Store rolls to be heated in microwave later.
4:40		Get dressed.
4:50	Get dressed	
5:00		Put roll-ups.
5:10		Form Jello salad on plates, garnish and refrigerate.
5:20		
5:30	Put vegetables to cook. Put butter on table.	Take roll-ups out - Put cheese on top.
5:40	Add Sprite to punch and pour into glasses with ice.	Take roll-ups out. Put water and ice in glasses.
5:50	Butter vegetables. Take potatoes out.	Place salads on table. Microwave rolls and place on the table.
6:00	Greet and seat guests.	
6:10	Dinner is served.	