

Cooperative Group Members' Roles and Responsibilities

Members' Roles	Members' Responsibilities
Group Leader	<ol style="list-style-type: none"> 1. Leader for the day's activity 2. Reads the directions aloud for the assigned tasks 3. <i>Politely</i> reminds the other group members to stay on task 4. Make sure that everyone participates 5. Assigns the order of rotation of the group members for the task
Materials Manager	<ol style="list-style-type: none"> 1. Gathers all materials needed to complete the task 2. Distributes the materials to appropriate group members 3. <i>Politely</i> reminds other group members to use "TLC" when handling the materials 4. Returns all materials to the designated area in an appropriate manner
Recorder/Writer	<ol style="list-style-type: none"> 1. Records the techniques and strategies used for the designated task 2. Is the only person who writes on the assigned Cooperative Group Activity sheet 3. Records thoughts, answers and information found by the group during problem solving activities on the sheet provided or on chart paper, when appropriate
Speaker/Volume Controller	<ol style="list-style-type: none"> 1. Acts as spokesperson for the group 2. Is the only member who has permission to ask the teacher questions or ask the teacher for help 3. <i>Politely</i> reminds other members to speak softly during tasks
Helper	<ol style="list-style-type: none"> 1. Completes own work 2. Asks members in group if they need help 3. <i>Politely</i> supports team with help when needed