**Writing Organization**

**Openings**

* A thought-provoking question to make the reader wonder
* A little “sip” of the conclusion to get the reader’s attention and pique his interest
* A funny story or personal situation to set a humorous or individual tone
* A list of main points to introduce the topic in a serious, logical, straightforward manner
* A dramatic, sweeping, or eye-opening statement
* An expert quotation
* An angle the reader has never seen before

**Transitions**

**To show location:** above, beneath, amid, in back of, beyond, in front of, beside

**To compare or contrast:** similarly, but, however, conversely, even so, otherwise, even though, on the other hand, in the same way

**To show order:** first, second, third, next, later, then, afterward, soon, after a while, in the meantime

**To conclude or summarize:** finally, to sum up, to clarify, as a result, in short, in summary, in conclusion

**To add information:** besides, in addition, for example, furthermore, equally important

**Conclusions**

* A profound thought
* A surprise
* A quote
* A tie-up
* A question or open thought
* A challenge
* A summary
* A literary device-comparison, mind picture
* A laugh
* An image
* A story
* Emotional
* Circular