**TMS Naming Conventions**

**Meetings:**

MTG\_Institution\_Title\_Name

 Ex: MTG\_USUE\_Instructor\_Interviews\_KDavis

**Tests:**

TEST\_Institution\_Name

 Ex: TEST\_UofU\_CON\_Title\_CCarroll

**Higher Ed Courses:**

HiEd\_Institution\_Course\_#\_Instructor\_Semester

 Ex: HiEd\_USU\_MATH\_1010\_JONES\_FA18

**Concurrent Enrollment Courses:**

CoEn\_ Institution\_Course\_#\_Instructor\_Semester

 Ex: CoEn\_WSU\_Health\_Science\_Smith\_FA18

**Public Ed Courses:**

PuEd\_ District\_Course\_Instructor\_Term

 Ex: PuEd\_ASD\_Human\_Anatomy\_Johnson\_1Tri

**Professional Development:**

 PDev\_Institution\_Title\_Name

 Ex: PDev\_BESD\_CMA\_Training\_AShakespeare

**Please note:** The new naming conventions will replace the existing billing code in TMS. You will no longer be required to enter a billing code when building events.