

# BUS: IT - How to Videos & Presentations

## Time Frame

3 class periods of 60 minutes each

## Group Size

Individual

## Life Skills

Thinking & Reasoning, Communication

## Materials

PowerPoint or Microsoft PhotoStory3  
digital camera  
recording equipment (headset)

## Background for Teachers

Make sure students have basic understanding of PowerPoint and teach how to use PhotoStory 3 if you are using it as part of this project.

## Student Prior Knowledge

basic computer skills  
basic skills in using PowerPoint

## Intended Learning Outcomes

Understand the elements, planning and development of a multi-media presentation (sound, text, graphics, video, animations & interactivity).

Use presentation features to create a basic slideshow.

## Instructional Procedures

Students will need several digital photos to illustrate their how-to presentation. If you don't have adequate digital cameras, assign students in advance to complete this at home so they are ready for their presentation in class.

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