TECH:Business Card Desktop Publishing (Comm)

Summary

Using appropriate desktop software, the student will create a business card.

Time Frame

1 class periods of 45 minutes each

Group Size

Individual

Life Skills

Thinking & Reasoning, Communication, Employability

Materials

1- Computer with ClarisWorks/AppleWorks loaded
2- Printer and paper

Intended Learning Outcomes

1. Define Desktop Publishing.
2. Show how to access a software library and integrate computer graphics and text.
3. Design and complete a business card.

Authors

Melvin Robinson