

Careers

Main Core Tie

Adult Roles And Responsibilities

[Strand 4 Standard 5](#)

Time Frame

1 class periods of 90 minutes each

Group Size

Individual

Life Skills

Communication, Social & Civic Responsibility, Employability

Materials

Newspaper want ads. Computer lab

Background for Teachers

Teachers need to be aware of where students can go for help in discovering career options, help with resumes, job applications, etc.

Student Prior Knowledge

How to fill out a job application, do a resume, and cover letter.

Intended Learning Outcomes

1. Students will set a career goal.
2. Students will complete a job application, resume, and cover letter.

Instructional Procedures

The teacher may invite a guest speaker from workforce services the day before to talk about finding a job. After talking about careers, have students compile a job portfolio using the items listed on the job kit page. If a computer lab is available, take students to the lab to write resumes and cover letters.

Bibliography

"Financial Fitness for Youth Curriculum," by Joyce H. Cristenbury.

Authors

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