

Your Planning Sheet

Title: _____
(Try to capture people's attention – yet keep it short.)

Editors (optional): _____

Welcome Message: This is the first page that will be viewed. _____

Welcome Image (optional): This is the first image that will appear on your tour above your welcome message. _____
(Briefly describe the image.)

Topics: These are the main sections of your web site. You can have as few or as many as you need. The topics will appear as buttons in the navigation frame.
NOTE: It is difficult to change the order of your topics so preplanning is helpful.

Subtopics: You *cannot* have a subtopic without a topic.

Topic Activities: Activities contain one or more links to Internet resources along with the guiding questions you create to help viewers know what to do while looking at the Internet resource. NOTE: Topics do not have to have Activities.

Topic 1: _____

Subtopic 1A. _____ (Subtopic name)	_____ (Main Image description)	_____ (Additional images)	Activity 1A. _____ (Activity Name)	_____ (Image description)
---------------------------------------	-----------------------------------	------------------------------	---------------------------------------	------------------------------

Subtopic 1B. _____ (Subtopic name)	_____ (Main Image description)	_____ (Additional images)	Activity 1B. _____ (Activity Name)	_____ (Image description)
---------------------------------------	-----------------------------------	------------------------------	---------------------------------------	------------------------------

Topic 2: _____
(Topic)

Subtopic 2A. _____ (Subtopic name)	_____ (Main Image description)	_____ (Additional images)	Activity 2A. _____ (Activity Name)	_____ (Image description)
---------------------------------------	-----------------------------------	------------------------------	---------------------------------------	------------------------------

Subtopic 2B. _____ (Subtopic name)	_____ (Main Image description)	_____ (Additional images)	Activity 2B. _____ (Activity Name)	_____ (Image description)
---------------------------------------	-----------------------------------	------------------------------	---------------------------------------	------------------------------

Topic 3: _____
(Topic)

Subtopic 3A. _____ Activity 3A. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

Subtopic 3B. _____ Activity 3B. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

Topic 4: _____
(Topic)

Subtopic 4A. _____ Activity 4A. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

Subtopic 4B. _____ Activity 4B. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

Topic 5: _____
(Topic)

Subtopic 5A. _____ Activity 5A. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

Subtopic 5B. _____ Activity 5B. _____
(Subtopic name) (Main Image description) (Additional images) (Activity Name) (Image description)

NOTE: You are not limited to 5 topics, 2 subtopics or 2 activities. You can have fewer or more of each.

Standalone URLs: You can include links to other web sites that relate to your tour.

1. Web site name: _____

URL: _____

3. Web site name: _____

URL: _____

2. Web site name: _____

4. Web site name: _____

URL: _____

URL: _____

NOTE: You are not limited to 4 Standalone URL's.