

# Job Application

## Summary

Students will learn how to fill out a job application correctly. Students will read and discuss appropriate measures that should be taken in filling out a job application. Students will fill a job application out and be assessed by their teacher.

## Main Core Tie

Workplace Skills

[Strand 1 Standard 3](#)

## Time Frame

1 class periods of 70 minutes each

## Group Size

Individual

## Life Skills

Employability

## Materials

Job Application Quiz The Job Hunting Handbook by Dahlstrom Company Assignment Sheet #1 and #2

## Intended Learning Outcomes

Students will learn how to fill out a job application correctly.

## Instructional Procedures

See attachment for instructional procedures.

## Bibliography

The Job Hunting Handbook by Dahlstrom Company

## Authors

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