Instructure Canvas is a learning management system loaded with features to make teaching, tracking and reporting fast and easy.

1. **PUT A FACE WITH YOUR NAME.**
   Uploading your photo will help students remember there’s a human behind the site.

2. **CUSTOMIZE NOTIFICATIONS SETTINGS.**
   Get information the way you want it—you can even set up Canvas to send texts to your mobile!

3. **USE THE CALENDAR VIEW.**
   Add assignment due dates and events, and make changes easily with the drag-and-drop feature.

4. **FIND WHAT YOU NEED QUICKLY WITH CUSTOM DROP-DOWN MENUS.**
   Canvas offers options for displaying courses you’re teaching and developing.

5. **CONTROL THAT INBOX.**
   Star important messages and use filters to view your inbox by course or starred emails.

6. **NUDGE STUDENTS ABOUT ASSIGNMENTS.**
   Message students about missing assignments straight from the gradebook using the drop-down menu from the assignment title.

7. **SEE WHAT STUDENTS SEE.**
   Check out your course via Student View (the button is in Course Settings).

8. **CROSS-REFERENCE OUTCOMES WITH STATE STANDARDS.**
   State standards are pre-loaded into Canvas to make it easy for you.

9. **TAP INTO RUBRICS.**
   Use Canvas’ built-in rubric tool to show the connection between the assignment and state standards.

UEN offers a wide range of ed-tech classes for educators, online and in-person, plus Faculty Lounge webinars. Learn more at www.uen.org/development/.