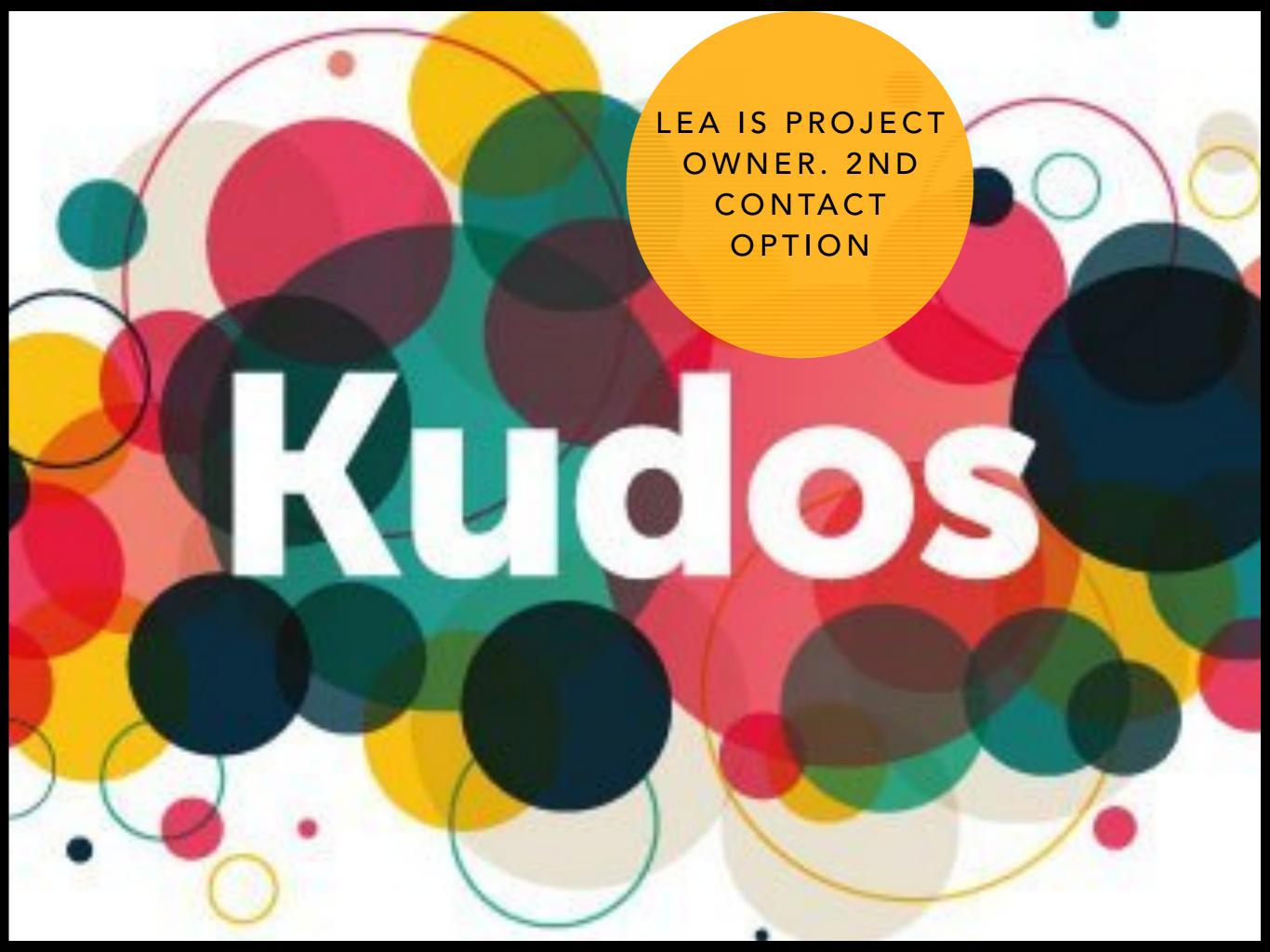
CARES ACT

K12 WIRELESS
IMPROVEMENTS

MEETING#3



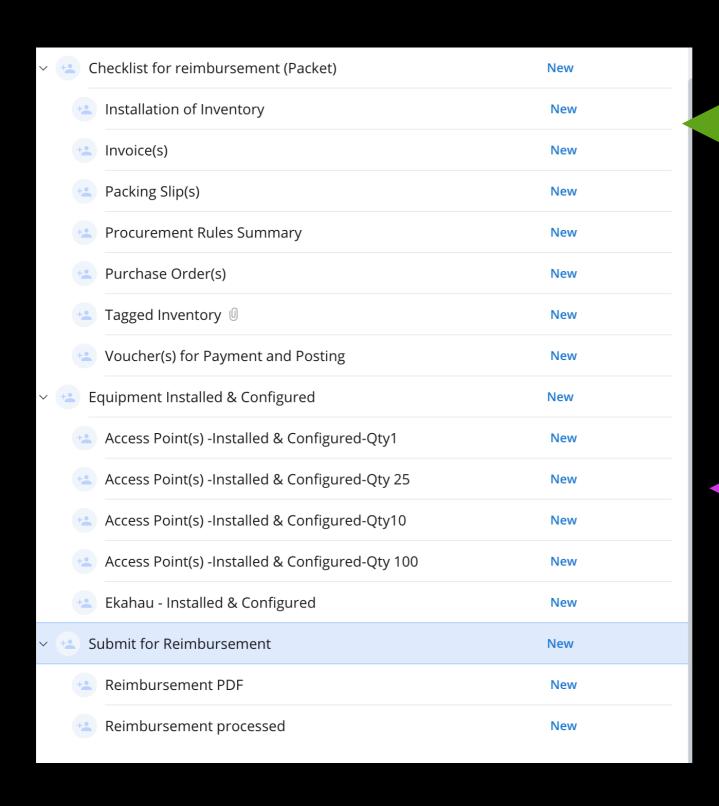


AGENDA

- Feedback on Project
 Structure
- Review Dashboard
- Issues/Risk Log
- Review Project Wiki
- Communications by Susan
 Cohen with UETN
- Wrike Training
- Q & A



PROJECT STRUCTURE, HOW ARE YOU LIKING IT?

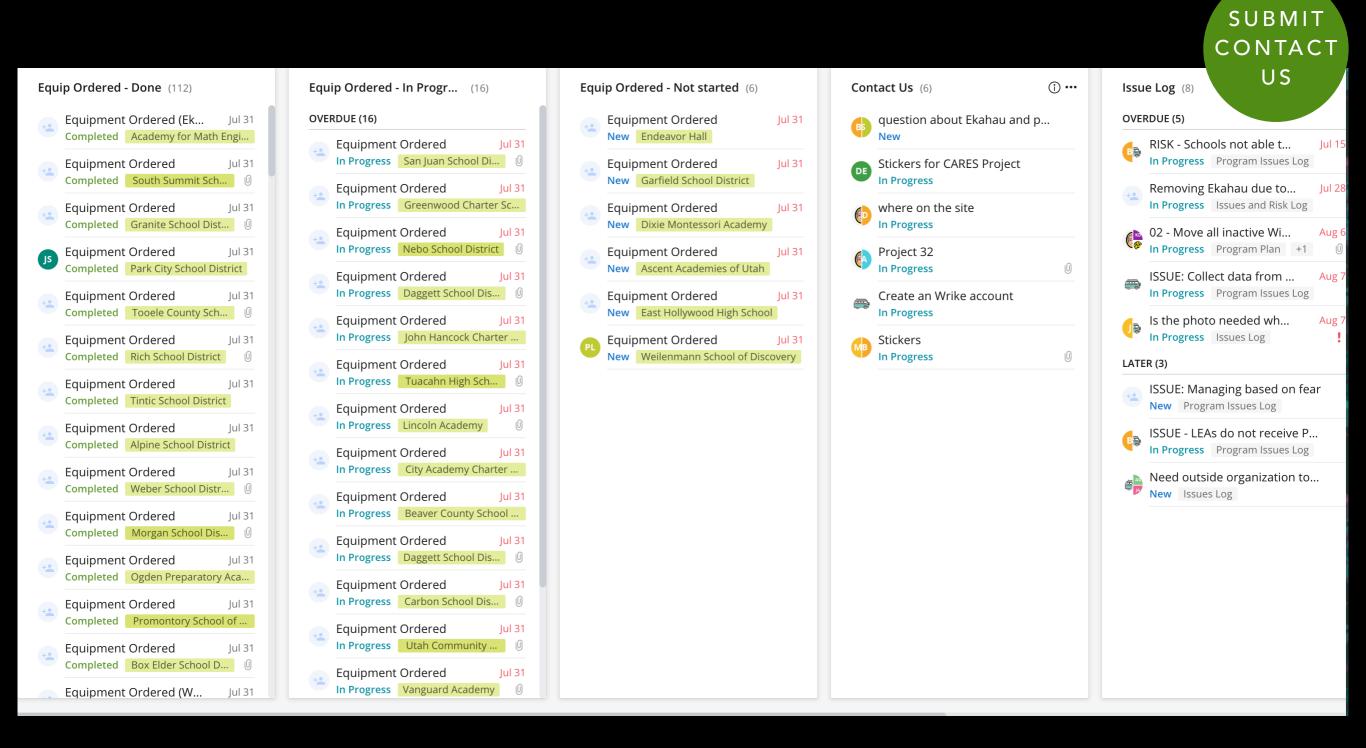


Reminder to make sure your institutions name is on ALL paperwork you are adding to the checklists

Starting in September only 17 weeks to December 30th. Plan your installs accordingly.

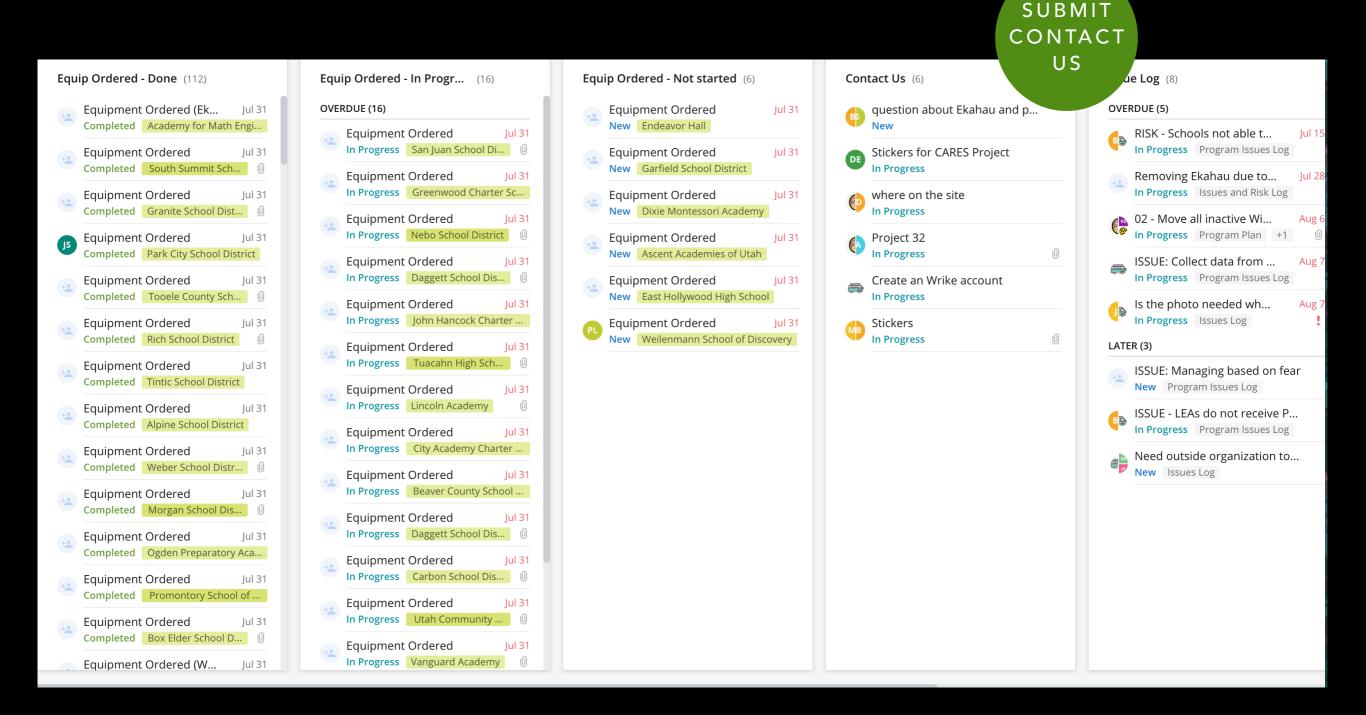
PROJECT DASHBOARD

We watch the issues/risks and contact us tickets.



ISSUE/RISK LOG

Anything that is preventing the program or projects from moving forward.



PROCUREMENT SUMMARY

THIS WEEKS PRIORITY

Provide an explanation of the procurement process for the department/university and how procurement on a project related to the CARES Act is in compliance with the department/university guidelines. Provide any relevant RFPs (Request for Purchase) related to the procurement process for the project.



ORDER EQUIPMENT

PAST DUE

- Ekahau pricing expires 8/21
- Who needs help?
- What can we do?

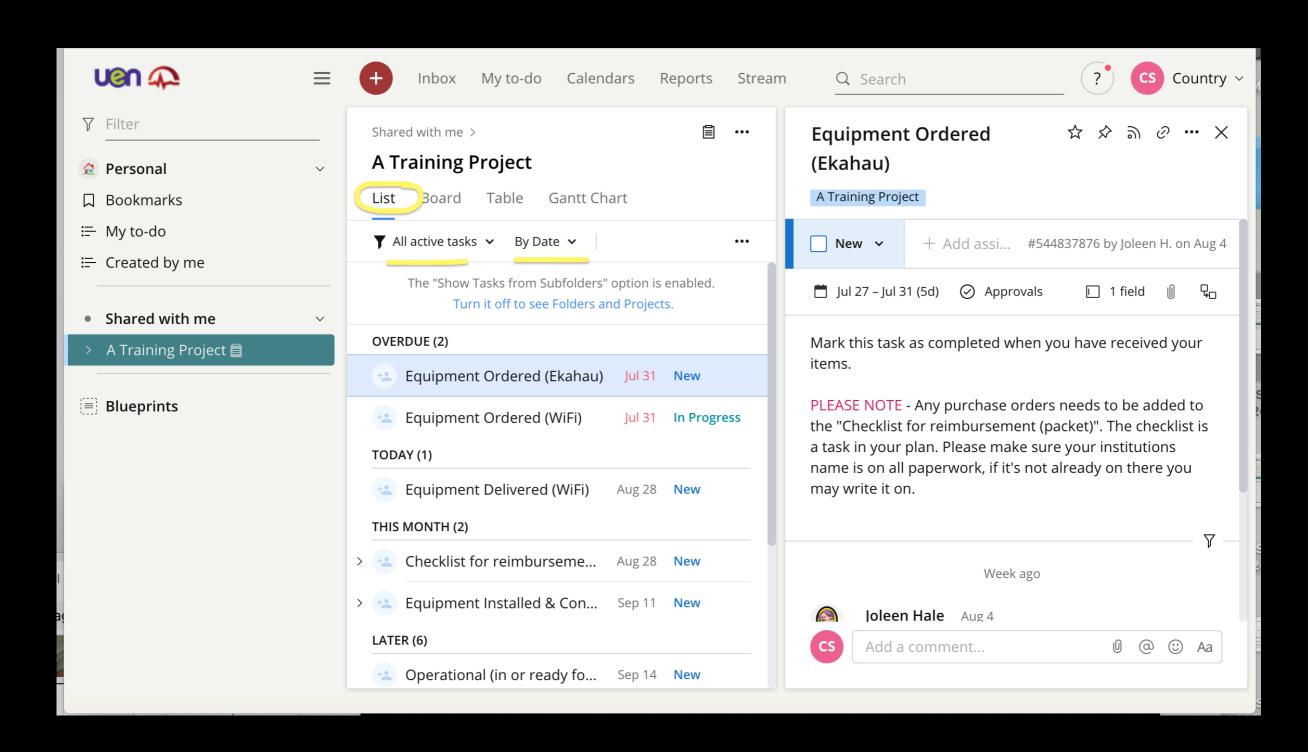


WRIKE TRAINING

VIEW, PROCUREMENT RULES SUMMARY, UPDATES

WRIKE VIEW

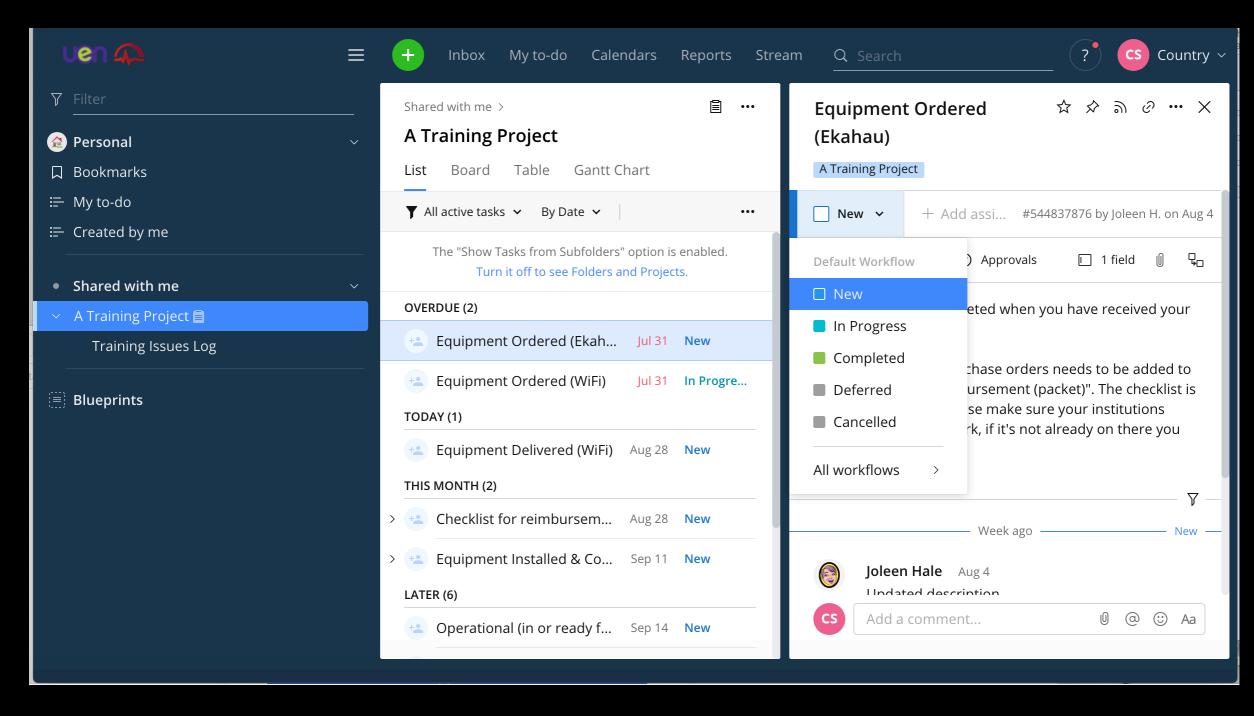
List view > Filter by all active > Priority by date



WRIKE TASK STATUS

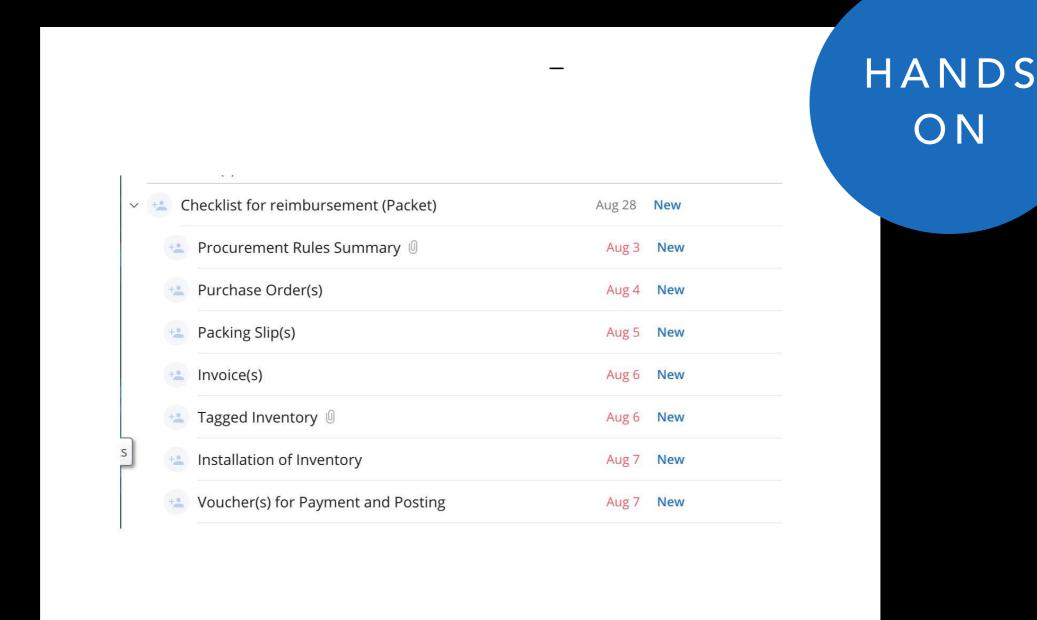
HANDS ON

Each Friday update the milestones or tasks are in progress or completed.



ADD PROCUREMENT RULES SUMMERY

Provide an explanation of the procurement process for the department/university and how procurement on a project related to the CARES Act is in compliance with the department/university guidelines

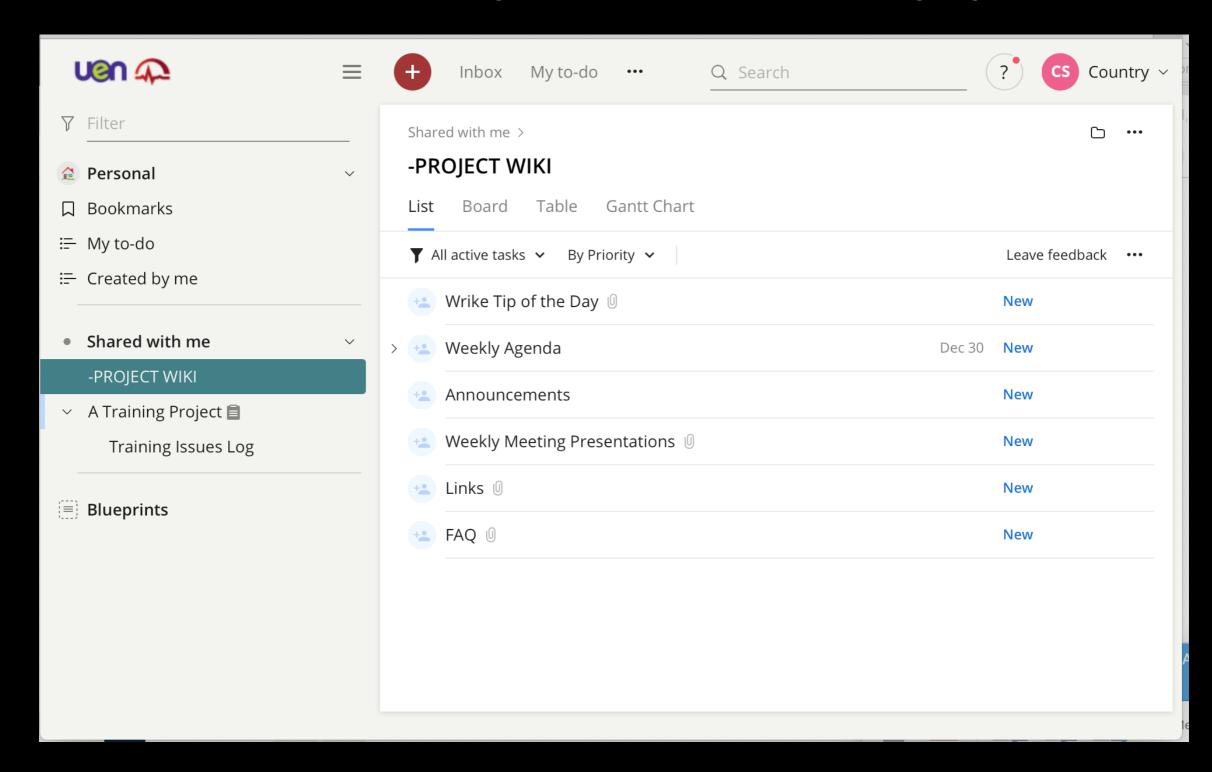


K12 WIRELESS IMPROVEMENTS

COMMUNICATION

PROJECT WIKI

Find the FAQ, links, meeting presentations, meeting agenda.



FAQ

Photo requirements, proof of purchase, packing slips (Ekahau and other).

Q: What if the vendor did not send a packing slip.

A: Anything document that has the serial number on it. We are checking if the invoice or other documents or something online. Stay tuned...

PACKING SLIP			
OFFICE DEPOT			Date:
	Ship To	BII TO	UNIVERSITY OF UTAH 101 WASATCH DRIVI SALT LAKE CITY, UTAH
Order Date	Order Number	Job	
8/12/2019	U205879		
Item #	Description		Quantity
655616	DRY ERASE		
344487	LYSOL DISINFECTING WIPES		

Q: How many photos do I take for the reimbursement?

- A: Photo requirements
 - o Take photos of a least one installation with the CARES sticker.
 - Tell a story
 - Do you have a unique install?
 - Show installs that are related to COVID that allow for safe distancing (outside, open areas, etc)?
 - Take a photo of the interior or exterior of buildings when you arrive at a site.

EXAMPLE BY IAN STOUT. The story shows the delivery of access points (AP), photos of AP installs with the CARES sticker, a unique install in the gym with a cover to protect it from being a target for basketballs! A close up of the cover for the access point.

















K12 WIRELESS IMPROVEMENTS

A & D

