

Credit Request Form

Select **ONE** credit or points option and complete the information below. Return the form to your instructor before the end of class. Certificates are distributed at the end of class. Credit is processed AFTER we receive your assignment.

USOE Credit - No cost

Check with your district to verify their acceptance of USOE credit for lane change
Credit appears in CACTUS license record – may take up to six weeks
1 credit = 14 contact hours + 4 hour assignment
2 credits = 28 contact hours + 8 hour assignment

Southern Utah University Credit

UEN sends you a form which you submit to Southern Utah University with your check
Credit appears on SUU transcript - 5000 level
1 credit = 14 contact hours + 4 hour assignment; **cost \$15.00**
2 credits = 28 contact hours + 8 hour assignment; **cost \$30.00**

Re-licensure Points Certificate - No Cost

You are responsible for tracking re-licensure points
No assignment required
14 points = 14 contact hours

Name:	CACTUS ID Number :
Home Address (for mailing):	Phone (optional):
	Email (optional):
School:	District:
Course Title:	
Dates:	Instructor:
I am an Educational Technology Endorsement Program (ETEP) Participant: Yes / No For information on the endorsement program, visit http://www.uen.org/development/tia	Is your Utah license current? Yes / No