

## ProStart Grading Rubric for 4<sup>th</sup> Term Portfolio

A portfolio is a collection of samples that show case interests, talents, contributions and studies. A portfolio displays an applicant's finest efforts and is a good self-marketing tool to show potential employers.

Name \_\_\_\_\_

You will be keeping your binder and will need to be picked up on Thursday May 21 <sup>st</sup> .	Points Possible	Self Score	Teacher Score
<b>Include at least 8 recipes from class</b> that we have <u><b>used this year other than your recipe book.</b></u> They must be in protector sheets.	30		
<b>Include class assignments</b> that you have completed.	20		
<b>Include 1 certificate of achievement</b> that relate to the food service industry or leadership activity (FCCLA Competition). If you don't have one write a one page paper about leadership. Certificates must be in a protector sheet.	30		
<b>Write a resume-</b> include a resume showing a section of <b>education</b> listing ProStart and a section for <b>work experience</b> listing Thunder Bakery/Café and any jobs you have held in the industry. Resume must be in a protector sheet. An example of a resume can be found on page 507 in year one text book and page 705 in the Culinary Professional text.	60		
<b>Include two pictures from class experiences</b> this year or something you have made at home. One picture can be you attending a field trip or in your chef coat the other picture has to be something you participated in making. Pictures must be mounted on card stock with a description under the picture. If you don't have pictures write a cover letter to a potential employer and include your learning and leadership experiences in ProStart. An example of a cover letter can be found on page 506 in year one text book and page 708 in the Culinary Professional Text.	40		
<b>Include at least 8 time cards,</b> if you didn't keep them write a one page paper (cover letter) on what you learned in class that you can apply to a future job in the food service industry.	20		
<b>Binder has dividers;</b> dividers are labeled, with appropriate sections such as: Class Assignments, Recipes, Time Cards, Articles, Recognition, Work Examples, Class Info, Foods 1 Work, Foods 2 Work- <b>Minimum of 6 dividers.</b> Binder is neat and organized (20)	20		
<b>Binder has a professional front cover</b> inside the plastic.	20		
Total: Due Wednesday May 21 <sup>st</sup>	240		