COMPETENCIES:
1. Define the term presentation and how it relates to interior design.
2. Demonstrate appropriate lettering, labeling, and presentation of legends.
3. Design a texture board, following professional layout guidelines.

OVERVIEW/SUMMARY:
Presentation drawings, interior perspectives or renderings, presentation floor plans, and presentation elevations may be used to help the client better picture how a finished project will appear.

MOTIVATOR:
Show students two presentation boards—one done in a sloppy manner and the other done correctly. Make the contrast between the two definite so they can see the importance presentation makes.

LESSON OPTIONS/SUPPLIES:

OPTION 1
TEACHER PRESENTATION: Using the teacher information "PRESENTATION TECHNIQUES" and transparencies "APPROPRIATE LEGENDS", "APPROPRIATE LETTERS AND NUMBERS", and "MOUNTING A PICTURE", explain to students the process and importance of appropriate lettering, labeling, and legends.

OPTION 2
EXERCISE: Give each student a copy of the handout "LETTERING" and a set of guidelines. Using 1/8" lettering lines, have students practice writing letters and numbers. Have them practice writing them at 1/4", then 1/2", and 1". Discuss why smaller letters are easier. Explain that students will have to draw their own guidelines on their projects. To conserve paper, let students practice lettering by placing the guidelines under the sheet of paper.

OPTION 3
EXERCISE: Select appropriate vocabulary words and post a different one on the chalkboard or a transparency each day. As you are taking roll, have the students letter the word, along with the definition, as part of a journal assignment. You may wish to use the form "VOCABULARY WORDS" included in this lesson, or you may wish to have the students practice lettering in their journals or on strips of poster paper.

OPTION 4
EXERCISE: Write a favorite quotation using appropriate lettering and spacing. Balance and rhythm should also be included in this presentation.
OPTION 6
ACTIVITY: Explain the assignment "PREPARING A PRESENTATION BOARD" to the class, step by step, using the "PRESENTATION BOARD" transparency as an example. (Several samples of presentation boards are included.) Have them complete the assignment and the "PRESENTATION ASSIGNMENT GRADE SHEET".