



Joining a WebEx Meeting

You can enter a WebEx meeting in one of four ways:

1. Click on the URL link in the email invitation. Enter the required information and click the “Join” button.
2. Go to uen.webex.com and enter the meeting number. Enter the required information and click the “Join” button.
3. From a mobile device, open the WebEx app and enter the meeting number.
4. Join from a videoconferencing system or application by dialing the meeting address

A Test Meeting

Monday, July 4, 2016

2:30 pm | Mountain Daylight Time (Denver, GMT-06:00) | 1 hr

Join WebEx meeting

Meeting number: 808 170 129

Join from a video conferencing system or application

Dial 808170129@uen.webex.com

Join by phone

+1-415-655-0002 US Toll

Access code: 808 170 129

[Add this meeting](#) to your calendar. (Cannot add from mobile devices.)

Note: If attendees are not allowed to join before the host, the “Join” button will be inactive. The button will be available once the host joins the meeting.

Once in the meeting room, you need to start your audio and your video.

1. Choose your audio connection by clicking on the audio icon on the left side of the screen. Then select to use either computer audio or to call in on a phone line.
2. Start your video connection by clicking the green “Start My Video” button on the right side of the screen.

