

JOB APPLICATION

INTERVIEW & WORK SKILLS

Employment Skills

Option 1 - GUEST SPEAKER

Invite the manager/director of a local child care center to come to class and share qualities that they look for in job applicants.

Option 2 - In Class Activity

Obtain a job application from a local child care center.
Ask permission to make enough copies for the class.
Hand out a copy of the job application to each student as he/she comes in the class.
Have the students fill out the application as completely as possible.

POWERPOINT PRESENTATION

Complete the information from the PowerPoint presentation.

INTERVIEW CLOTHING

Students will find an example of appropriate and inappropriate clothing to be worn to a job interview. These pictures can come from current fashion magazines, pattern books, store advertisements or clothing catalogs such as Land Ends, Chadwicks, Penney's, etc.

SHARING

Give students the opportunity to share examples of successful and disastrous job interviews and work experiences.