

Name: _____ Period: _____

Topic: _____

“How to” Video Using PowerPoint 2007

Create a “how to” video in PowerPoint using the following criteria:

- 1) Pick something you know how to do: _____
- 2) Use a minimum of 9 slides
- 3) Take photos of your demonstration that can be used to show someone how to do what you’re teaching.
- 4) Place the photos in PowerPoint one picture per page
 - a. Insert>Photo Album
- 5) Insert text, sound effects, transitions, animations as needed.
 - a. Insert>Textbox
 - b. Insert>Sound, or Insert>Clipart>Sounds
 - c. Animations>Transition to this slide
 - d. Animations>Custom Animation
- 6) Record automatic timings with your voice narrating the show
 - a. Slideshow>Record Narration

Possible topics (or you may choose your own):

How to make a sandwich
How to tie a square knot
How to break dance
How to select an outfit
How to look cool
How to play the guitar

How to fly a kite
How to change the oil in a car
How to ride a skateboard
How to tie your shoe
How to put on makeup
How to clean your locker