

# BUS: Spreadsheets

## Summary

This lesson has 2 activities that give students a basic introduction to spreadsheets.

## Time Frame

2 class periods of 45 minutes each

## Group Size

Individual

## Materials

Each student will need access to Excel.

## Background for Teachers

Copy the Candy Counts and A Day in My Life Worksheets for each student. Provide the Excel files for students to work on individually on their computers.

## Instructional Procedures

Open the following file for instruction procedures.

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