WP II - Symbols

Summary

Explore symbols fonts and special characters to view a sample of the wide variety that are available. While introducing symbols and special characters, it reviews tabs, page layout and page borders in the same project. Create and format the document using symbols and special characters as described in the assignment sheet.

Time Frame

1 class periods of 90 minutes each

Instructional Procedures

Explore symbols fonts and special characters to view a sample of the wide variety that are available. While introducing symbols and special characters, it reviews tabs, page layout and page borders in the same project. Create and format the document using symbols and special characters as described in the assignment sheet.

Authors

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