

# How to Use the Card Catalog

## Summary

Informational texts in the library. How to use the card catalog to find an informational text.

## Main Core Tie

Secondary Library Media (6-12)

[Strand 2: Standard 2:](#)

## Time Frame

1 class periods of 30 minutes each

## Group Size

Large Groups

## Life Skills

Thinking & Reasoning, Communication, Systems Thinking

## Materials

Computer projector or computer lab Login to the library card catalog

## Background for Teachers

The Teacher needs to visit with the librarian to make an appointment to bring students into the library to use the card catalog.

## Student Prior Knowledge

Students need to know the following: How to access the library card catalog, How books are arranged in the library, and library vocabulary.

## Intended Learning Outcomes

Students should be able to access the card catalog. Students should be able to find both non-fiction and fiction books by their call numbers

## Instructional Procedures

The librarian will explain how the online card catalog works.

Students will be given a handout with the basic library vocabulary

Students will be given a map of the library.

Students will go online and find a book in each of the Dewey Decimal System subject areas. For example a book in 0-99, 100-299, etc.

Students will go to the stacks and find the book.

## Extensions

Quizlet activity.

## Authors

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