

SEATING CHART CHART & COLOR COORDINATION FOR TABLES & UNITS

SUGGESTION FOR TEACHER:

One way to use this chart:

- make a chart for each class period
- write names of students at the assigned seat or table
- cover the chart with a transparent sheet
- mark with a water-based marker those students who are absent or tardy
- transfer to permanent rolls later
- saves time at the beginning of class
- can be marked quickly when tardies come in
- keep chart in roll book for each class
- provides a good seating chart for a substitute

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