

BASIC FOODS CLASS RULES AND GUIDELINES

Student's Name _____ Period _____

*The world is like a mirror
Reflecting what you do,
And if your face is smiling
Then it smiles right back at you.*

A. RULES:

1. You must be in your seat when the door closes for the tardy bell or you are tardy.
2. Tardies are unexcused unless you bring a note with you signed by a parent, teacher or office staff. I adhere to the school attendance and citizenship policy.
3. Raise your hand to talk. There should be no talking while the teacher is talking.
4. Use humor - no swearing or foul language.
5. Bring pen or pencil, paper and loose leaf (journal) to class daily.
6. No tape recorders or radios except when the teacher allows them.

If the rules are broken then the following procedure will take place:

- | | |
|----------------------|---|
| <u>1st warning</u> - | Verbal warning. |
| <u>2nd warning</u> - | Stay after class to fill in discipline procedure chart. |
| <u>3rd warning</u> - | Sent to office for a visit with the principal/vice principal. |

NOTE TO TEACHER: The above procedure will occur only during one class period time. However, each time a second or third warning is necessary and the discipline procedure chart has to be filled out, there is an increase of action that takes place which includes:

- . a letter to, a call to, or a conference with parents
- . a decrease in the citizenship grade
- . an A.S.D. and/or I.S.S. assigned and/or a meeting with the vice principal and/or counselor.

Each term, however, the slates are wiped clean.

B. OTHER RULES THAT ARE IMPORTANT TO KNOW:

7. Student activities will not excuse you from class, and work must be turned in upon return to class.
8. Teacher will not accept late assignments for full credit. They may be turned in up to one week late with 2-10 points being deducted daily for each day late.
9. Late journals and late extra credit are not accepted.
10. When a student is absent, it is **THE STUDENT'S** responsibility to ask what needs to be made up and to make sure he/she understands the makeup work.

11. The tests are scheduled in advance. If a student is absent the day of the test, he/she will need to take the test within **two** days upon his/her return to class.

C. **GRADES:**

Grades are given on points earned and will be determined by the following activities:

1. Written assignments, worksheets and journals
2. Cooking labs and demonstrations
3. Home cooking projects
4. Tests
5. Activity participation

D. **CITIZENSHIP:**

An HONOR citizenship grade is a very prestigious award and is **earned**. If a student desires this award and indicated so to the teacher, then the teacher will work with him/her to help him/her achieve that citizenship grade.

E. **NEEDS FOR THE CLASS:**

1. 3-ring binder
2. pen or pencil and notebook paper - **EVERYDAY** (Teacher may want to provide storage space in the classroom)
3. SMILING FACE

F. **EXTRA CREDIT:**

Students should **earn their grades in the classroom**. There are days, however, when a student may not do his/her best, so a minimum of extra credit is allowed. Extra credit is given by the teacher for **special** activities agreed upon by the teacher and students such as cooking at home. The points earned are determined by the teacher.

By knowing what is expected we can prevent problems during the school year. I am looking forward to this semester and I hope you are too. Let's make it the **GREATEST**.

Thanks,

(Teacher's signature:)

PARENTS: Please sign, detach and return bottom portion. Thank you!

Student's signature: _____

Parent's signature: _____

Date: _____